



# AGENDA

**NOTICE OF MEETING  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD OF DIRECTORS**

**THURSDAY, MARCH 3, 2016 AT 12:30 P.M.**

**LOCATION  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD MEETING ROOM  
900 N. KEALY  
LEWISVILLE, TX 75057**

**NOTICE IS HEREBY GIVEN** that there will be a **Board Meeting** of the Upper Trinity Regional Water District at the above date, time and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

**12:30 P.M.**

**WORK SESSION** - - To discuss agenda items and related matters of interest to the Board of Directors, including:

- A. Report from the Audit Committee and Staff concerning recently completed financial audit.
- B. Briefing concerning FY 2015 Audit results by Deloitte & Touche, Independent Auditors.

**REGULAR SESSION BOARD MEETING**

1. Call to Order
2. Roll Call and confirm Quorum
3. Pledge of Allegiance and Invocation
4. Opening Remarks:
  - A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.
  - B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
  - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

5. Visitor Comments Concerning Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

### CONSENT AGENDA \*

6. Adopt minutes of February 4, 2016 Board Meeting.
7. Accept Monthly Management Report for the period ended January 31, 2016.
8. Accept Comprehensive Annual Financial Report (CAFR) and related documents for Fiscal Year Ended September 30, 2015, including:
  - A. Audit Report prepared by Deloitte & Touche, Independent Auditors.
  - B. Governance Letter to Management.
9. Authorize advertising for bids for recommended repairs related to known leaks and settlement of certain structural components at Taylor Water Treatment Plant.
10. Authorize the Executive Director to enter into the following agreements:
  - A. With Premier Magnesia, LLC and Garrison Minerals, LLC to purchase Magnesium Hydroxide Solution, a chemical used in the wastewater treatment process at the Riverbend Plant.
  - B. With Zenon Environmental for technical support needed to implement process control improvements for the membrane system at the Harpool Plant.

\* Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

### ITEMS FOR INDIVIDUAL CONSIDERATION

11. Receive staff briefing about succession planning for key personnel.
12. Consider resolution authorizing acceptance of completed work, final payment and release of retainage for construction contract awarded to S.J. Louis Construction of Texas LTD. for construction of Southwest Pipeline from vicinity of FM 2499 to existing 54-inch pipeline in Highland Village. **(Weighted Capital Vote)**
13. Consider resolution authorizing acceptance of completed work, final payment and release of retainage for construction contract awarded to Wilson Contractor Services, LLC for adjustments to District's treated water and non-potable water pipelines crossing FM 544 in advance of improvements by TxDOT. **(Weighted Capital Vote)**
14. Consider approval of agreement with Town of Northlake to oversize a planned Northlake water pipeline along Florence Road for temporary capacity to enable District to provide interim

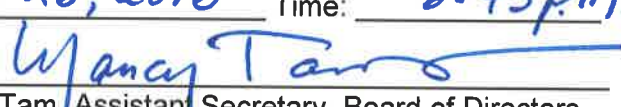


service if needed to Town of Ponder and others in the future, and authorize cost participation.  
(Weighted Capital Vote)

15. Consider approval of contract and first task order with Garver, LLC for condition assessment of certain water and wastewater facilities.
16. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; regarding General Counsel and Executive Director's review of legal implications of proposed settlement with Lewis Contractors Inc. relative to construction of Southwest Pipeline in vicinity of US 377 to FM 407 and take any and all necessary action in public session; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.
17. Receive update and discuss potential settlement for completion of project awarded to Lewis Contractors, Inc. for construction of Southwest Pipeline from vicinity of US 377 to FM 407 and In-Line Booster Pump Station, including increasing fee to District's engineering consultant, and take appropriate action. (Weighted Capital Vote)
18. Consider action on property matters, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
19. Review potential agenda items, activities and announcements for future Board meetings.
20. Visitor Comments Concerning Non-Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes. To provide all visitors an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
21. Adjournment.

  
Thomas E. Taylor, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: Feb. 26, 2016 Time: 3:45 p.m.  
By:   
Nancy T. Tam, Assistant Secretary, Board of Directors



